



Convent of the Holy Infant Jesus (Katong) Primary

Our Vision - From girls to women of grace and substance

Our Motto - Simple in Virtue, Steadfast in Duty

17 Martia Road, Singapore 424821 Tel: 63443072 Fax: 63459007 Website: chijkcp.moe.edu.sg

REF: P1-P6 ICT/NF/74/17

7 February 2017

Dear Parents / Guardians,

Re: Launch of new communication app; snaapp

snaapp is a 3G / 4G / Wifi enabled smartphone communication app that helps to enhance our communication with parents. The **snaapp** app will disseminate class or school-based information to parents.

We strongly encourage all parents to download the **snaapp** app so as to enjoy the ease of receiving timely and 24-hour electronic access to important information pertaining to their child and the school. For standard administrative and assessment matters, the school will still continue to send out hard copy circulars.

Userid and Password

Parents / Guardians can download the free **snaapp** app from the **Google Play Store** or **Apple Appstore**. To date, this app is only available on Google and Apple platforms. To activate this app, please key in your child's BC / FIN number in the following format.

Userid: TXXXXXXXX_p1 or TXXXXXXXX_p2
Default password: "snaapp"+last 4 digits of child's BC / FIN Number

The userid is your child's BC number followed by "_p1" or "_p2". Do note that 'p' = parent. For more information on how to set up your snaapp account, kindly refer to the attached step-by-step guide. Please be assured that all information provided in the registration, including your mobile number and email address, at your account will be kept strictly confidential.

If you have trouble signing in (even for the first time), do delete / trash the existing account and sign in again as a new account.

We strongly advise all parents to change your password upon your initial login.

Helpline

For a step-by-step guide on setting up your account and for technical enquiries, you may access the following helplines.

- An **online instructional manual** can be found on our school website.
- Should you have technical enquiries on snaapp and setting up of your accounts, e-mail to snaapp@mggsoftware.com or call 6815 1210. Kindly leave your name and contact details and the personnel will get back to you as soon as possible.

We look forward to your support in implementing this new technology that will allow us to foster closer real-time communication with you.

Yours sincerely,

Mdm Nazeerah Alla'udin
snaap App In Charge

Mrs Tracey Hoa
HOD – ICT



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-----✂ REPLY SLIP -----

Re: Launch of snaapp Smartphone Communication APP

Reg No:

Name of Child: _____ Class: ___/ ___

Name of Parent: _____ Contact Number: _____

Please tick one of the most appropriate response

A) I have successfully registered for a snaapp account.

I will not be registering for a snaapp account because

B) I do not own a smart phone.

C) Others: _____